

MINUTES OF THE REORGANIZATION
PUBLIC BOARD MEETING
HELD MONDAY, MAY 16, 2013 AT 7:00 P.M.
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

The meeting convened at *7:10 p.m.*

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Tuesday, July 3, 2012 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

B. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at *7:11p.m.*

C. ROLL CALL

	PRESENT	ABSENT
Tanya Coke	_____x	_____
David Cummings	_____x	_____
David Deutsch	_____x	_____
Robin Kulwin	_____x	_____
Leslie Larson	_____	_____x
Shelly Lombard	_____x	_____
Norman Rosenblum	_____x	_____

Staff Members	_____6
	—
Members of the Public	_____15
	—
Members of the Press	_____3
	—

D. APPOINT BOARD SECRETARY TEMPORARY CHAIR

Mrs. Lombard moved to approve Nicholas Puleio as Temporary Chair; Seconded by *Ms. Coke*

E. ADMINISTER OATH OF OFFICE-TOWNSHIP CLERK

Linda Wanat, Township Clerk administered the oath of office.

F. ELECTION OF OFFICERS

1. Election of President

a. *Mr. Puleio* nominated *Robin Kulwin* for the office of President of the Board;

b. Seconded by *Mrs. Lombard* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	_____x	_____	_____	_____
	—			
David Cummings	_____x	_____	_____	_____
	—			
David Deutsch	_____x	_____	_____	_____
Robin Kulwin	_____x	_____	_____	_____
Leslie Larson	_____	_____	_____	_____x
Shelly Lombard	_____x	_____	_____	_____
	—			
Norman Rosenblum	_____x	_____	_____	_____

2. Meeting Turned Over to Board President

3. Election of Vice President

a. *Ms. Coke* nominated *Mrs. Lombard* for the office of vice president of the Board;

b. Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	_____x	_____	_____	_____
	—			
David Cummings	_____x	_____	_____	_____
	—			

David Deutsch	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

G. REORGANIZATION ITEMS

1. Appointments

Mrs. Lombard moved to approve the following resolutions:

a. Resolution re: Appointment of Anti-Bullying Coordinator

RESOLVED, that Linda Mithaug is hereby appointed a Anti-Bullying Coordinator for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until her respective successor is duly appointed and qualified. This appointment is made in accordance with N.J.S.A. 18:37-20.

b. Resolution re: Appointment of Asbestos Management, Indoor Air Quality and AHERA Officer

RESOLVED, that Detail Associates is hereby appointed as Asbestos Management, Indoor Air Quality, and AHERA Officer for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified. This appointment is made in accordance with the Asbestos Hazard Safety Act (AHERA) Public Law 99-519.

Six-month Inspections/Technical Support	\$	1,900.00
Three-month Inspections/Technical Support	\$	2,250.00
On-site Supervision/Asbestos Safety Tech	\$	60.00/hr.
Overtime/Weekend/Holidays	\$	90.00/hr.
Analyticals: Bulk Samples	\$	27.50
Air Samples (PCM)	\$	27.50
Air Samples (TEM) (6-12 hr. turnaround)	\$	150.00
Site Visits	\$	350.00

c. Resolution re: Appointment of Athletic Doctor and Volunteer Consultant

BE IT RESOLVED, that Dr. Dean Fillion is hereby appointed as the doctor that covers all home varsity football games as required by rules established by the Super Essex Conference at a rate of \$250/game, and

BE IT RESOLVED, that Thomas Bottiglieri, D.O., is hereby appointed as Volunteer Consultant to the athletic trainers at Montclair High School. This appointment is made in accordance with N.J.S.A. 18A:40-1.

d. Resolution re: Appointment of an Auditor

RESOLVED, that the auditing firm of Nisivoccia LLP be and hereby is retained as auditor to the Montclair Board of Education, effective immediately and until the next reorganizational meeting of the Board at an annual rate of \$60,000. This appointment is made in accordance with N.J.S.A. 18A: 23-8.

e. Resolution re: Appointment of Board Secretary and Assistant Board Secretary

RESOLVED, that Nicholas Puleio is hereby appointed Board Secretary and Penny MacCormack is hereby appointed Assistant Board Secretary to the Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified. This appointment is made in accordance with N.J.S.A. 18A: 16-1.

f. Resolution re: Appointment of Chemical Hygiene Officer and Right to Know Officer/Approval of Revised Chemical Hygiene Plan, 2013-2014, School Year

WHEREAS, the New Jersey Public Employees Occupational Safety and Health Program Hazard Communication Standard (PEOSH HCS) and New Jersey Administrative Code (N.J.A.C.) 12:100-7 require public employers to adopt a Chemical Hygiene Plan and to appoint a Chemical Hygiene Officer and a Right To Know Officer, and

WHEREAS, this program applies to all work operations in and around our schools where employees are exposed to or may be exposed to hazardous chemicals,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves of the revised Chemical Hygiene Plan and appoints Bob Dworkin of Garden State Environmental as the Chemical Hygiene Officer and Right To Know Officer at a rate of \$125/hour for the 2013-2014 school year.

g. Resolution re: Appointment of Member to the Civil Rights Commission

RESOLVED, that Linda Mithaug be, and hereby is appointed to represent the Montclair Board of Education on the Civil Rights Commission, until the next organizational meeting of the Board and until the appointment and qualification of his/her successor.

h. Resolution re: Appointment of Custodian of School Records

WHEREAS, the New Jersey Open Public Records Act (OPRA) (N.J.S.A. 47:1A-1) states that government records must be readily accessible for inspection, copying, or examination by its citizens, with certain exception, for the protection of the public, and

WHEREAS, the OPRA requires the Board of Education to designate an official to serve as the custodian of district records,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints Nicholas Puleio, Business Administrator/Board Secretary, and Penny MacCormack, Superintendent of Schools, as the Custodian of Records, and

BE IT FURTHER RESOLVED that the Montclair Board requires all requests for public records be submitted on the attached form and,

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Custodian of Records to charge fees for copies in accordance with statutes as follows:

Letter Sized Pages	.05 per page
Legal Sized Pages	.07 per page

i. Resolution re: Appointment of Integrated Pest Management Coordinator

RESOLVED, that Leonard Saponara is hereby appointed as Integrated Pest Management Coordinator for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified. This appointment is made in accordance with N.J.A.C. 7:30.

j. Resolution re: Appointment of Legal Counsel

WHEREAS, N.J.S.A. 18A:18A-5 permits appointment of Professional Services by Board of Education resolution without publicly advertising for bids;

NOW, THEREFORE, BE IT RESOLVED that the firm of Weiner Lesniak, LLP is retained as legal counsel to the Montclair Board of Education until the next reorganizational meeting of the Board. The Board reserves the right to utilize counsel for special matters as determined by the majority vote of the Board.

k. Resolution re: Appointment of Medical Inspector/School Physician

RESOLVED, that Dr. Howard Wilson is hereby appointed as Medical Inspector/School Physician for the Montclair Board of Education at a rate of \$28,968, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified. This appointment is made in accordance with N.J.S.A. 18A:40-1.

l. Resolution re: Appointment of Public Agency Compliance Officer (P.A.C.O.)

RESOLVED, that Nicholas Puleio is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until his respective successor is duly appointed and qualified. This appointment is made in accordance with N.J.A.C. 17:27-1.1.

m. Resolution re: Appointment of a Treasurer of School Monies

RESOLVED, that Michael R. Zazzarino be and hereby is retained as Treasurer of School Monies to the Montclair Board of Education to serve in such office until the next reorganizational meeting of the Board. This appointment is made in accordance with N.J.S.A. 18A: 17-31.

n. Resolution re: Designation of District Affirmative Action Officer/Title IX Coordinator for the 2013-2014 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act; and

WHEREAS, in accordance with district policies no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by N.J.A.C. 6:4-1.3, each public school district must appoint an Affirmative Action Officer/Title IX Coordinator as the district's chief equity officer;

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Dr. Felice A. Harrison, Interim Personnel Administrator, to serve as the district's Affirmative Action Officer/Title IX Coordinator until a respective successor is duly appointed and qualified.

o. Resolution re: Designation of Purchasing Authority

WHEREAS, N.J.S.A. 18A:18A:2(b) states that the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing activity of the board of education and having the power to prepare advertisements , to advertise for and receive bids and to award contracts as permitted by this chapter,

NOW THEREFORE BE IT RESOLVED that the School Business Administrator and the Assistant Business Administrator be authorized to sign purchase orders, execute contracts, secure quotations and approve the release of warrants between Board Meetings subject to subsequent ratifications by the Montclair Board of Education.

p. Resolution re: Designation of District Section 504 Compliance Officer for the 2012-2013 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Section 504 of the Rehabilitation Act of 1973, Title 34 C.F.R. Part 104; and

WHEREAS, no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by Section 504 of the Rehabilitation Act of 1973, each public school district must appoint an employee that will be responsible for coordinating the districts efforts to comply with this statute,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Linda Mithaug, Director of Pupil Services, to serve as the district's Section 504 Compliance Officer.

q. Resolution re: Designation of Transfer Authority

WHEREAS, N.J.S.A.18A:22-8.1 states that transfer amounts among line items must be approved by resolution; however, a Board can authorize the Superintendent to approve the line item transfers between meetings, as necessary,

BE IT RESOLVED that the Montclair Board of Education approves that the Superintendent be designated to approve line item budget transfers necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

- r. Resolution re: Increasing Bid Threshold and Appointing a Qualified Purchasing Agent in a Board of Education Subject to the Provisions of N.J.S.A. 18A:18A-1 et seq.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

	Bid Threshold	Quotation Threshold
Base Amount	\$26,000	\$3,900
With Qualified Purchasing Agent	\$36,000	\$5,400

WHEREAS, Nicholas Puleio possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq., and

WHEREAS, the Montclair Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3,

NOW THEREFORE BE IT RESOLVED, that the governing body of the Montclair Board of Education, in the County of Essex, in the State of New Jersey, hereby increases its bid threshold to \$36,000 and its quotation threshold to \$5,400, and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Nicholas Puleio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FINALLY RESOLVED, that Nicholas Puleio, Secretary of the Montclair Board of Education, in the County of Essex, State of New Jersey, does hereby certify that the foregoing is a true and correct copy of this Resolution adopted by the governing body of the Montclair Board of Education, County of Essex, State of New Jersey, at its meeting of said governing body held on May 16, 2013.

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>			
David Cummings	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>			
David Deutsch	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>			
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolutions

a. Resolution re: Adoption of School Ethics Act and Code of Ethics for School Board Members

Mr. Rosenblum moved to approve the following resolution:

WHEREAS, N.J.S.A. 18A:12-21 requires each Board of Education to adopt a School Ethics Act and Code of Ethics for School Board members, and

WHEREAS, policies and procedures regarding training of district Board of Education members were received and discussed, and

WHEREAS, each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics, and

WHEREAS, Board of Education members received training in the School Ethics Act and Code of Ethics, and

BE IT RESOLVED, that the attached Code of Ethics be adopted effective immediately and until the next reorganizational meeting of the Board.

Seconded by **Ms. Coke** and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	___x	_____	_____	_____
	—			
David Cummings	___x	_____	_____	_____
	—			
David Deutsch	___x	_____	_____	_____
Robin Kulwin	___x	_____	_____	_____
Leslie Larson	_____	_____	_____	___x
Shelly Lombard	___x	_____	_____	_____
	—			
Norman Rosenblum	___x	_____	_____	_____

Mrs. Lombard moved to approve the following resolutions:

b. Resolution re: Approval of Banks as Board Depositories for Student Activity Accounts and Designation of Signatories

WHEREAS, New Jersey Statutes requires that the Board of Education approve the Board depositories and signatories,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the banks on the attached list as depositories for the School Internal Accounts and that the authorized personnel are empowered to execute transactions as per Attachment A,

BE IT FINALLY RESOLVED that the Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to

execute transactions with the aforementioned depository, effective immediately and until the next reorganizational meeting of the Board.

c. Resolution re: Approval of 2013-2014 Tuition Rates

BE IT RESOLVED that the Montclair Board of Education approves the 2013-2014 Tuition Rates as follows:

Preschool/K	11,512
Grades 1-5	13,016
Grades 6-8	14,572
Grades 9-12	13,550
Learn/Lang Disab.	23,794
Beh. Disab.	22,860
Multiply Disab.	24,830
Autism	34,242
Pre-School Handi- P/T	12,243
Pre-School Handi- F/T	11,277

d. Resolution re: Authorization of Petty Cash Funds

WHEREAS, N.J.A.C. 6A:23-2.9 states "Pursuant to the provisions of N.J.S.A.18A:19-B, a district Board of Educationmay establish on July 1 of each year or as needed, a cash fund or funds for the purpose of making immediate payments of comparatively small amounts", and

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education authorizes the establishment and maintenance of imprest type petty cash funds as follows:

Business Office	\$ 3,000
Adult School	\$25,000

BE IT FURTHER RESOLVED that each disbursement shall be evidenced by an appropriate receipt, and

BE IT FURTHER RESOLVED that the maximum allowable individual expenditure shall be \$200 for the Business Office. The Adult School fund shall have a maximum allowable individual expenditure of \$200. The Adult School fund shall be authorized to exceed this maximum for the purpose of refunding tuition and payments of trips, and

BE IT FINALLY RESOLVED that the Board Secretary shall be the custodian of the Business Office fund and the Adult School Executive Director shall be the custodian of the Adult School fund.

e. Resolution re: Designation of Newspapers for Legal Advertisement

RESOLVED, that the Montclair Times, Herald News, and Star Ledger be designated as newspapers for the purpose of legal advertisements, effective immediately and until the next reorganizational meeting of the Board.

f. Resolution re: Designation of Signatories for Board of Education Depositories

WHEREAS, New Jersey Statutes designate the President and Secretary as officers of the Board of Education responsible for withdrawals against Board of Education depository accounts,

NOW, THEREFORE BE IT RESOLVED that the necessary signatures identifying the President of the Board, Secretary of the Board and the Treasurer of School Monies and appropriate documentation required by the Board depositories be completed and forwarded to the banking authorities for the following accounts:

- A.* Citi Fund Services and State of New Jersey Cash Management Fund -General Fund
 - B. Investors Bank – Capital Reserve Fund
 - C. Capital One Bank – General Fund
 - D. Valley National Bank – General Fund
 - E. Capital One Bank – Capital Fund
 - F. Valley National Bank – Payroll Agency
 - G. Valley National Bank - Unemployment Compensation Trust Fund
 - H. TD Bank - Health Insurance Escrow Account
 - I. Investors Bank – Worker’s Compensation Account
 - J. *Investors Bank - General Fund
 - K. *Boiling Springs Savings Bank
 - L. Capital One Bank – Adult School
- * For investment purposes only, CDs or M/M. No checking accounts.

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President shall be empowered to execute transactions on the aforementioned accounts, and

BE IT FURTHER RESOLVED that the Treasurer be empowered to execute transactions on the following account:

- A. Valley National Bank – Payroll Account

BE IT FURTHER RESOLVED that the Board Secretary or the Assistant Board Secretary be empowered to execute transactions on the following accounts:

- A. TD Bank – Food Service
- B. Investors Bank – Petty Cash, and

BE IT FINALLY RESOLVED that the Board Secretary and the Assistant Board Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depositories, effective immediately and until the next reorganizational meeting of the Board.

- g. Resolution re: Membership in the New Jersey State Interscholastic Athletic Association for 2013-2014

WHEREAS, Montclair High School in the Montclair Public Schools, Essex County, State of New Jersey, is authorized by the Montclair Board of Education to enroll as a member of the New Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey, and

WHEREAS, Montclair High School is authorized to participate in the approved interschool athletic activities sponsored by the NJSIAA,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education hereby adopts the provisions of the Constitution, By-laws, Rules and Regulations of the NJSIAA as rules of this Board of Education and further agrees to enforce and abide by such rules.

h. Resolution re: Reaffirmation of Existing Board of Education Bylaws and Policies

WHEREAS, New Jersey Statutes, Title 18A, pertaining to education, require that Bylaws and Policies of a Board of Education be affirmed regularly at the time of the reorganization of said Board of Education.

NOW, THEREFORE, BE IT RESOLVED, that the existing bylaws and policies of the Montclair Board of Education be, and hereby, are reaffirmed.

i. Resolution re: Reaffirmation of Existing Board of Education Curricula

WHEREAS, N.J.S.A. 18A, State statutes pertaining to education, requires that a Board of Education approve and adopt all curricula,

NOW, THEREFORE, BE IT RESOLVED that the existing curricula of the Montclair Board of Education be, and hereby, are readopted, effective immediately and until such time as modified by the Board of Education. An inventory of the existing curricula is maintained in the Department of Instruction.

j. Resolution re: Reaffirmation of Existing Board of Education Textbooks

WHEREAS, N.J.S.A. 18A:34-1, requires that a Board of Education approve and adopt all textbooks,

NOW, THEREFORE, BE IT RESOLVED that the existing textbooks of the Montclair Board of Education be, and hereby, are readopted, effective immediately and until such time as modified by the Board of Education. An inventory of the existing textbooks is maintained in the Department of Instruction.

k. Resolution re: Request for Tax Levy from Township of Montclair

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the school year 2013-2014 the amount of \$97,509,698 as per the attached schedule.

l. Resolution re: Schedule of Meeting 2013-2014

WHEREAS, the open public meeting act requires that all board meetings be advertised in advance,

NOW, THEREFORE, BE IT RESOLVED, that the Montclair Board of Education approves the attached schedule of meetings for the 2013-2014 school year, and

BE IT FURTHER RESOLVED that the Montclair Board of Education authorizes the board secretary to advertise these meetings.

m. Resolution re: Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2013-2014 School Year

WHEREAS, the Memorandum of Agreement was designed to ensure cooperation between law enforcement and education officials and ultimately to protect the educational environment, and

WHEREAS, recent events in New Jersey and throughout the nation have made clear that while schools are generally safe places for students or staff members, a wide range of offenses are occasionally committed on school property, during operating school hours or during school-related functions and activities, and

WHEREAS, it is understood and agreed that there is a demonstrable need for law enforcement and education officials to cooperate and share information as appropriate to address acts of violence or potential acts of violence by students that may occur off of school property or at times other than during regular schools hours, and that may involve victims or potential victims that are not members of the school community,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials as required by N.J.A.C. 6:29-10.1 and 6:29-10.3 (b) 14 and,

BE IT FURTHER RESOLVED that the Board of Education further agrees to comply with the guidelines pertaining to New Jersey Administrative Code, and

BE IT FINALLY RESOLVED that copies of this agreement be forwarded to the State Department of Education.

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	_____x	_____	_____	_____
	—			
David Cummings	_____x	_____	_____	_____
	—			
David Deutsch	_____x	_____	_____	_____
Robin Kulwin	_____x	_____	_____	_____
Leslie Larson	_____	_____	_____	_____x
Shelly Lombard	_____x	_____	_____	_____
	—			
Norman Rosenblum	_____x	_____	_____	_____

3. Board Committee Reports

Mrs. Lombard moved to approve the following resolution:

- a. Resolution re: Election of Board of Education Members to Serve as a Member of the Representative Assembly of the Essex Regional Education Services Commission

WHEREAS, pursuant to N.J.S.A. 18A:6-61 et seq., the Board of Education of the Township of Montclair must elect one of its members to represent it on the Representative Assembly of the Essex Regional Educational Services Commission; and

WHEREAS, the Board of Education of the Township of Montclair has held such an election among its members;

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of the Essex Regional Education Services Commission be notified that David Cummings has been duly elected as a member of the Representative Assembly of the Essex Regional Educational Services Commission, and

BE IT FURTHER RESOLVED that a copy of the minutes indicating such election be forwarded to the Executive Director of the Commission.

b. Resolution re: Delegate to the New Jersey School Boards Association

RESOLVED, that Norman Rosenblum be, and hereby is, appointed to represent the Montclair Board of Education as delegate to the New Jersey School Boards Association, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	___x___ —	_____	_____	_____
David Cummings	___x___ —	_____	_____	_____
David Deutsch	___x___	_____	_____	_____
Robin Kulwin	___x___	_____	_____	_____
Leslie Larson	_____	_____	_____	___x___
Shelly Lombard	___x___ —	_____	_____	_____
Norman Rosenblum	___x___	_____	_____	_____

H. GENERAL RESOLUTIONS

Resolution re: Approval of School Field Trips

Mrs. Lombard moved to approve the following resolution:

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
6-28-13	MHS	9-11	Portas	Indian Point Nuclear Plant, Buchanan, NY	0	Students will learn about benefits, risks and safety precautions of nuclear energy.

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
5-18-13	MHS	9-12	Barouch	Montgomery HS, Skillman, NJ	\$15	Students will participate in a post-season robotics event at Monty Madness.
6-27-13	MHS	9-11	Portas	Indian Point Nuclear Plant, Buchanan, NY	0	Students will learn about the benefits, risks and safety precautions of nuclear energy.
7-12-13	MHS	9-11	Portas	Mutter Museum of Physicians, Philadelphia, PA	0	Students will see medical oddities and different specimens of disease and anomalies . The students will look at the evolution of medical instruments.
7-26-12	MHS	9-11	Portas	Wetland Institute, Stone Harbor, NJ	0	Students will participate in environmental kayaking and a Land Lover Tour of the wetlands coast.
5-23-13	MHS	10-12	Mancinelli	NJPAC	0	Students will view the film Lincoln. then analyze and determine the significance of Abraham Lincoln to the political landscape during the 1860's and his influence on the future of government .
6-19-13	Hillside	5	Eckardt	Meadowlands Environment Center, Lyndhurst, NJ	\$15	Students will analyze the importance of and effectiveness of salt water marshes to the environment.
5-31-13	Hillside	4	Senior	Montclair Art Museum	0	The Montclair Art Museum's Artlink program offers American Landscapes, a closer look into that time period's way of life and culture. The students will be able to connect concepts learned in the classroom with themes found in various family portraits.

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
6-14-13	Mt. Hebron	8	Cunado	Harlem, NY	\$25	This trip will serve as a culmination to the Harlem Renaissance unit during Black History Month. We will tour/see memorial/sites covered in class.
5-14-13 5-15-13 5-16-13	Mt. Hebron	6	Cunado	TS MA, Mtc. NJ	\$10	This trip will serve as a culminating activity to our Chinese unit. We will observe how Chinese cuisine is made and have an opportunity to taste some as well.
5-20-13	Glenfield	7	Washington	MHS	0	Students from Glenfield will be collaborating with architecture students from MHS..
5-12-13	Glenfield	6-8	Ward	Northeast School	0	Jazz Bank will perform for the students t Northeast.
6-17-13	Nishuane	2	Martire	Hillside School	0	Visitation and tour of the school for incoming third grade students.
6-19-13	Bradford	1	Evangelista	Turtle Back Zoo	\$13	Students will see animals studied in science class and make real-life observations/connections.
5-31-13	Renaissance	6-8	Tirador	Turtle Back Zoo	\$16	Students will see animals (with emphasis on vertebrates and invertebrates) studied in science class and make real life observations/connections.

BE IT FINALLY RESOLVED, that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	_____x	_____	_____	_____

	—			
David Cummings	— x	—	—	—
David Deutsch	— x	—	—	—
Robin Kulwin	— x	—	—	—
Leslie Larson	—	—	—	— x
Shelly Lombard	— x	—	—	—
	—			
Norman Rosenblum	— x	—	—	—

1. BUSINESS

Mrs. Lombard moved to approve the following resolution:

1. Resolution re: Monthly Budget Reports and Bills and Claims

RESOLVED that pursuant to N.J.A.C.6A:23-2.11©3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2-11(c)4, after review of the board secretary’s monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of May, 2013 in the amount of \$3,017,640.54, a Supplemental Bills and Claims list for the month of April, 2013 in the amount of \$1,094,735.37, the attached Appropriation Adjustments for the month of May, 2013 in the amount of \$17,629.06

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the month of May, 2013 in the amount of \$8,500,000.00

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges Receipts of the attached Budget Reports for the month April, 2013, the Secretary’s Report for the month April, 2013 and the Treasurer’s Report for the month of March, 2013.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	— x	—	—	—
	—			
David Cummings	— x	—	—	—
	—			
David Deutsch	— x	—	—	—
Robin Kulwin	— x	—	—	—

Leslie Larson	_____	_____	_____	_____ x _____
Shelly Lombard	_____ x _____	_____	_____	_____
Norman Rosenblum	_____ x _____	_____	_____	_____

2. Resolutions

Mrs. Lombard moved to approve the following resolution:

- a. Resolution re: Project Application and Schematic Plans for Chimney Height Reduction at the Central Heating Plant

WHEREAS, the Montclair Board of Education desires to reduce the height of the chimney at the Central Heating Plant, and
 WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED, that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the districts' Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- b. Resolution re: Project Application and Schematic Plans for Column Repairs & Plaza Deck Waterproofing at the Glenfield School

WHEREAS, the Montclair Board of Education desires to perform column repairs and waterproof the plaza deck at the Glenfield School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- c. Resolution re: Project Application and Schematic Plans for Renovations at the Hillside School

WHEREAS, the Montclair Board of Education desires to replace the Stage wood floor, restore exterior masonry, and correct "balcony" drainage at the Hillside School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting and amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- d. Resolution re: Project Application and Schematic Plans for Second Floor Corridor Ceiling and Lighting Replacement at the High School

WHEREAS, the Montclair Board of Education desires to replace the Second Floor corridor ceilings and lighting at the High School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education Bureau of Facility Planning Services, and is submitting and amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- e. Resolution re: Revised Contract with Middlesex Regional

WHEREAS, N.J.S.A. 18A:18A-5 states in part " Any purchase, contract or agreement ... may be made, negotiated or awarded by the Board of Education by resolution at public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of services to recruit, manage, and compensate independent contractors for therapy services, and

WHEREAS, Middlesex Regional Educational Services Commission Teacher Of The Deaf will provide services from December, 2012 through June 30, 2013 at a cost of \$140.00 hours as needed,

NOW, THEREFORE, BE IT RESOLVED that the Montclair School District will award a contract with Middlesex Regional Educational Services Commission.

f. Resolution re: Stipulation of Settlement

WHEREAS, the attorney for the Board of Education has forwarded a Stipulation of Settlement in the matter of Employee #106630 and the Montclair Board of Education,

NOW, THEREFORE, BE IT RESOLVED, that the Board President is authorized to execute this Stipulation of Settlement on behalf of the Montclair Board of Education.

g. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES						
CONFERENCE	DATE	BOARD MEMBER/ EMPLOYEE	SCHOOL DEPT.	ESTIMATED COST	EDUCATIONAL PURPOSE	LOCATION
Human Resources	4/4/13	Felice A. Harrison	Pers.	\$149.00	To acquire knowledge of current government regulatory issues and benefits administration in human resources and personnel administration.	Saddle Brook, NJ
Underlying Issues in the Child Who Doesn't Eat	6/11/13	Janine McGovern-Lawler Diane C. Specht	DLC DLC	\$179.00 \$179.00	This conference will provide information to better understand the needs of students in the district who demonstrate significant feeding disorders.	Parsippany, NJ

National Center for Case Study Teaching in Science	9/20/13 - 9/21/13	Joyce Weeg	MHS	\$845.73	To learn a new and dynamic way to teach biology in the classroom.	Buffalo, NY
PACAC Summer Institute	07/14/13-07/16/13	Chanda Fields	Guid.	\$375.00	This is a program with intensive training in college counseling including current issues in admissions counseling the college bound student, financial aid and the college admissions process.	Bucknell University, Lewisburg, Pennsylvania
NJ Learns Keystone Year	5/16/13-5/17/13	Susan Bermeo	Hill.	275.00	Develops leadership skills, design programs/curricula through the lens of education for sustainability, network with other professionals and community leaders.	Hillsborough, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	_____x	_____	_____	_____
	—			
David Cummings	_____x	_____	_____	_____
	—			
David Deutsch	_____x	_____	_____	_____
Robin Kulwin	_____x	_____	_____	_____
Leslie Larson	_____	_____	_____	_____x
Shelly Lombard	_____x	_____	_____	_____
	—			
Norman Rosenblum	_____x	_____	_____	_____

3. Contract Awards

Mrs. Lombard moved to approve the following resolution:

a. Resolution re: Award Contracts for Professional Services 2013-2014 Fiscal Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services,

WHEREAS, the Montclair Board of Education has in past years received proposals from various firms providing said professional services, has appointed these firms as the appropriate agents for the Montclair Board of Education, and has been satisfied with the performance of these individual firms during the 2013-2014 fiscal year,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby appoint: Brown & Brown as Insurance Broker for health and dental insurance with a fee of \$100,000; Lincoln National as 403B and 457 tax shelter deferred annuity plans and Bruce Linger as agent at no fee to the district; and John Daly of Wells Fargo Insurance Services to be retained as Insurance Agent with a fee of \$2,000; said appointments being made pursuant to 18A:18A-5(a) 10 "insurance, including the purchase of insurance coverage and consultant services...", and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Edu-Met Interactive Systems Company for the maintenance of computerized software at an annual fee of \$48,515; said appointment being made pursuant to 18A:18A-4.1a, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Educational Data Services Inc. for the provision and coordination of joint, computerized competitive bidding services at a fee of \$13,280, and

BE IT FURTHER RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby appoint the firm of Unum Provident Corporation to administer our Long Term Disability coverage for the 2013-2014 school year at an estimated annual rate of \$33,000.00,

BE IT FURTHER RESOLVED that the above mentioned appointments be made for the 2013-2014 fiscal year, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue contracts to such provider agencies as described above.

b. Resolution re: Award of Contract for Architect for 2013-2014 Fiscal Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting public advertizing for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services,

WHEREAS, the Montclair Board of Education has in past years received proposals from various firms providing said professional services, has appointed these firms as the appropriate agents for the Montclair Board of Education, and has been satisfied with the performance of these individual firms during the 2013-2014 fiscal year,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby appoint the architectural firm of Richard Rigolo as the Architect of Record for the Montclair Board of Education at a fee of 10% of the cost estimate or actual bid, whichever is lower. The Board reserves the right to solicit proposals from other architects for specific projects, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to sign contract with Richard Rigolo Architect, 151 Grove Street, Clifton, New Jersey 07013.

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Tanya Coke	_____x —	_____	_____	_____
David Cummings	_____x —	_____	_____	_____
David Deutsch	_____x	_____	_____	_____
Robin Kulwin	_____x	_____	_____	_____
Leslie Larson	_____	_____	_____	_____x
Shelly Lombard	_____x —	_____	_____	_____
Norman Rosenblum	_____x	_____	_____	_____

J. COMMENTS FROM MEMBERS OF THE BOARD

Ms. Coke stated that she attended the production at Glenfield School. It was wonderful to see so many of the students excelling. She spoke about the normality at Glenfield School and that she awaits information of a new principal under the recommendation of Dr. MacCormack.

Mrs. Lombard also spoke about difficult week at Glenfield. She indicated that she is impressed with the measures that Dr. MacCormack has taken in order to stabilize the situation. She welcomed the new board members Mr. Deutsch and Mr. Cummings.

Mr. Rosenblum attended a Varsity Baseball game where Montclair High School won against Montclair Kimberly Academy and the “Hairspray” production at the high school and it was an overwhelmingly good performance. He welcomed the new board members to the board.

Mr. Cummings thanked the Mayor for appointing him to this position. He thanked his parents for stressing education in his household. He thanked his wife and family and friends for their support. He stated he looks forward to the challenges and the solutions.

Mr. Deutsch thanked the Mayor for the opportunity to serve on the board. He added that the school system is one of the most important things that the local government does. He added that the ability to help manage and be involved with the management of the schools is enormously important to him. He indicated that he looks forward to working with his fellow board members and Dr. MacCormack.

Dr. MacCormack welcomed Mr. Cummings and Mr. Deutsch to the board. She recognized all of the board members and indicated that she is humbled by the amount of time and effort of their devotion put in to this school system daily. She thanked Mayor Jackson for the appointments and looks forward to the fine work ahead.

K. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Board of Education will be a Public meeting and will be held on Monday, June 3, 2013 and will open at 6:30 p.m. in public but will go immediately into executive session. The meeting will reconvene in public session at 7:30 p.m. This meeting will be held in the Atrium of the George Inness Annex, 141 Park Street.

L. ADJOURNMENT

At *Mrs. Lombard* moved to adjourn the meeting; seconded by *Mr. Cummings* and approved by a vote of 6-0.

Respectfully submitted,

Nicholas Puleio
Interim Board Secretary